MAXIMUS Federal Services

MEDICARE MANAGED CARE RECONSIDERATION PROJECT

NEW RECONSIDERATION CASE FILE TRANSMITTAL COVER SHEET

For use to submit a new Medicare Managed Care Reconsideration Project case file for review by MAXIMUS Federal Services. MAXIMUS Federal Services will not accept a new case file submitted via facsimile. MAXIMUS Federal Services will not initiate new cases submitted via facsimile until the hard copy is received.

Expedited Case File Materials? **YES**☐ **NO**☐

Member Name: _____

Member HIC Number: _____

Document	**Check if submitted**
Reconsideration Background Data Form **Case will not be initiated until the completed Reconsideration Background Data Form is received by MAXIMUS Federal Services*	☐
Case Narrative	☐
Organization Determination and Reconsideration Process Notices	☐
Records of Adverse Determination	☐
Medicare Health Plan Decision Making Criteria	☐
Medical Records (if applicable)	☐